

**Minutes of the Kettlebaston Parish Council Meeting
dated 25th September 2021
9am in the Village Hall**

1. **Chairman's welcome**
2. **Apologies for absence:** Councillor Carpenter, Councilor Philips
3. **In attendance:** District Councillor Lindsay, Councilor Butler, Councilor Flockton, Councillor Cranfield, Councillor Marszal
4. **To confirm acceptance of the minutes:** of the previous meeting of the 22nd of May 2021 -all agreed
5. **To receive reports from:**
 - **Chairman's report** – None received except to say we have received interest in the parish clerk role from Lucinda Rogers current parish clerk at Monksleigh.
 - District councilors report – circulated earlier
 - Village Hall Committee report – No report
 - Parochial Church Council report – no report, however in an earlier email from Councilor Carpenter who is our link to the PCC confirmed a church fund raising event is going to take place over the weekend of the 11th \12th December 2021
 - Reports from Parish Councilors – Ben has been using the reporting tool in regards to the pothole situation within the village , and some of the footpaths 11 & 12 need urgent attention in terms of clearing , Councillor Marszal kindly offered to inspect the footpaths and provide us with an update , Councilor Marszal confirmed the saltboxes were more than half full , Councilor Butler raised the issue of mud and flint on the road in Kettlebaston on the junction of prestige house , the farmer was approached last season to consider a clean up tool for his tractor he was approached by councilor Marszal , this has still not been actioned we discussed the next steps of the same it was suggested by Councillor Marszal an attachment to his own ride on mower might be a solution we agreed for Councillor Marszal to investigate the cost of such an attachment , councilor Philips in an earlier email suggested pop up barriers to church entrance – it was agreed this is a matter for the church and not the parish council ,
 - **Planning matters** – clay cottage re-siting an existing shed -no objections , asked for update from DC Lindsay in terms of appeal at prestige house for cart lodge garage , no information available , asked DC Lindsay regarding the traveller site , a transformer has been positioned by UK power networks to supply electricity to the site , the parish council questioned why this has been done when the appeal process has not yet been completed DC Lindsay could offer no explanation.

Rolling ACTION POINTS

- Complete AGAR
- Renew Parish Insurance policy
- Maggie Lawrence to conduct internal audit
- ~~Complete bank mandate form adding councilors Philips & Cranfield to parish bank account~~
Actioned
- ~~Follow up on parish clerk interest~~ –actioned
- Footpaths 11 & 12 to be inspected by Councillor Marszal
- DC Lindsay to provide updates on traveler site
- DC Lindsay to provide updates on cart lodge appeal for prestige house

- ~~Cheque remitted for £220.00 to kettlebaston Church agreed the contribution to recent tree works within church boundaries~~
- DC Lindsay to offer an explanation to the transformer being positioned at the traveller site
- Letter to Babergh planning enforcement re Traveller site
- Councillor Marszal to investigate attachment cost for ride on mower to keep street free of mud & flint
- Any other Business – whether as a parish we should consider writing a letter to Babergh District Council planning enforcement collectively with Monks Eleigh.
- Matters for discussion members of the public -None
- **Date of next meeting 27th November 2021 9am in the village Hall**